

# EXAMPLE - RISK ANALYSIS FOR GRANT PROGRAMS

## Managing CDBG

### A Guidebook for CDBG Grantees on Subrecipient Oversight

### APPENDIX

#### RISK ANALYSIS MATRIX

*The following list identifies factors that grantees may use to rank the degree of risk associated with a potential subrecipient or application submitted for funding. Grantees may develop ranking and rating criteria based on risk analysis as part of the process for selection of subrecipients.*

##### **Project Complexity**

Size of dollar amount requested

Use of funds:

For construction or rehab

For operation of facility

For program only

##### **Type of Organization Requesting Funding**

Non-profit

For-profit (570.201(o))

Governmental Agency

##### **Complexity of Housing Project**

New construction

Rehabilitation

Single unit/multi-unit

Number of units

Subrecipient's prior experience with this size and type project

##### **Economic Development**

Complexity of project

Number of jobs to be created or retained

Area benefit

Providing direct grants and loans

Providing technical assistance

Subrecipient's prior experience

##### **Potential Environmental Concerns**

Degree of complexity

E.I.S. needed

##### **Other Type of Project**

Degree of experience carrying out similar type project

##### **Funding**

Other sources of funds indicated, but not committed

Other funds committed

CDBG funds only

**Type of Assistance**

Grant

Loan

**Float Loan**

Ability to repay within necessary time frame

**Program Income**

To be retained to continue with the same activity

To be retained for a different activity

To be returned to grantee

**Subrecipient Organization**

Newly created entity

Well established, but no prior CDBG or Federal experience

Prior experience with CDBG or other Federal programs

No independent source of funding, i.e., general fundraising

**Subrecipient History, If Previously Funded**

Ability to deliver project within budget and on schedule

Ability to anticipate and overcome past problems

Any past monitoring issues raised

Any special contract conditions needed

**Staffing**

Staff experienced with this type activity

Have sufficient staff to carry out project or must hire

Entity has significant staff turnover

**Recent Problems**

Unresolved monitoring findings

Citizen complaints